

INTERNAL CONTROL AND GOVERNANCE SELF ASSESSMENT

**CHIEF OFFICER INTERNAL CONTROLS AND GOVERNANCE ASSURANCE STATEMENT**

**(To be completed in relation to the Directorate based on the self assessment completed)**

**ANNUAL ACCOUNTS 2011 / 2012: EXECUTIVE DIRECTOR STATEMENT**

I am aware that, being responsible for the ..... Department, I am required to provide an assurance statement on the standard of internal control and governance within my area of responsibility to enable the authority to sign the Annual Governance Statement for the annual accounts for 2011 / 2012 in compliance with Regulation 4 of the Accounts and Audit Regulations 2011.

To assist in this process, I can confirm that I have considered the standard of internal control and governance in my area of overall management and responsibility using the completed self assessment questionnaire completed by my Departmental Management Team. Having done that {either of}

*I can confirm that the control and governance arrangements in my area of responsibility have been, and are, working well. There are, in my opinion, no significant matters arising which would require to be raised specifically in the annual assurance statement.*

Or

*I wish to draw your attention to the following matters that you may wish to consider in preparing the annual governance statement (and attach list / details). Apart from the above, I can confirm that the control and governance arrangements in my area have been, and are, working well. There are, in my opinion, no other significant matters arising which would require to be raised specifically in the annual assurance statement.*

<b>Signed</b>		<b>Date</b>	
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